

## Applying for a Permit to Carry a Handgun

The following instructions are the same for the initial and renewal application

1. Complete a State of New Jersey Application For Permit To Carry A Handgun, form S. P. 642 (Rev. 03/15) in **triplicate**. All references must know the applicant for a minimum of three (3) years prior to the date of the application.
2. All original copies must be notarized.
3. Submit four color passport size photographs with your application package.
4. Complete the Consent for Mental Health Search, form SP-66 (Rev. 01/15).
5. Submit in writing a justifiable reason / need for the issuance of a permit to carry a handgun. This must be detailed. Armored car guards shall obtain this from the C.E.O. of the company they are employed by. This shall also be notarized.
6. Written proof of qualification with the handgun(s) you intend on carrying if your application is approved. This must be recent at the time of the application and must also be obtained from a certified firearms instructor.
7. A money order in the amount of \$20.00 payable to, "Treasurer - State of New Jersey."
8. All armored car guard applications shall be submitted to the appropriate New Jersey State Police Barracks. All others (Non-Armored car guards) shall be submitted to the law enforcement agency where the applicant resides. If your town of residence is covered by a State Police barracks on a full time basis, submit to that barracks. If part time, submit to that municipal police department. All out of state applicants must submit to the closest New Jersey State Police Barracks (not to include New Jersey State Police Barracks located on toll roads) to where they are geographically located.

**\*If you are in need of further assistance or direction, contact your local Municipal Police Department or State Police Barracks for guidance.**